



# **FISAIC-Regulations for the realisation of international fine arts exhibitions**

**Valid from 01 June 2025**

## **Foreword**

The Fédération Internationale des Sociétés Artistiques et Intellectuelles de Cheminots (FISAIC) "International Federation of Artistic and Intellectual Associations of Railway Workers" aims to promote the cultural leisure activities of railway workers from different nations in a social spirit and to support and network the national associations. The FISAIC aims to organize international cultural events for railway workers, thereby promoting and encouraging their cultural activities in their free time. The fine arts are a mainstay of cultural leisure activities.

These regulations set out the conditions for a fair art competition at the international exhibitions of fine arts in the FISAIC.

The regulations are equally suitable for bilateral and multilateral events.

Terms such as delegate, organizer, author, artist, participant, juror, etc. do not describe the person, but their function, regardless of gender.

## **Organisational structure**

### **The Technical Commission (TC)**

1. The central task of the TC is to draw up, monitor and update clear and fair conditions for
  - the tendering and realisation of exhibitions and
  - participation and evaluation of the exhibits in the sense of an international art competition.
2. The national associations that organise and/or participate in the FISAIC Art Exhibition and are not yet represented in the TC, may send a representative to the TC at the beginning of the exhibition year.
3. The members of the TC shall elect the Chairman from their ranks.
4. Each term of office lasts 4 years.
5. The TC is quorate if at least half of the members, including the Chairperson, are present.
6. The TK meets at the venue of the FISAIC art exhibitions, which take place every second year. If necessary, the TC meets between exhibitions in an online meeting or, if necessary, at an agreed meeting venue. The TC shall meet at the venue of each exhibition and, if necessary, between exhibitions in an online meeting or, if necessary, at an agreed meeting venue.
7. The TC
  - monitors compliance with of the regulations,
  - supports the organisation of the next exhibition,
  - organises its meetings
  - prepares draft resolutions on amendments to the regulations,

- decides on amendments to the regulations on its own authority, provided these do not require additional funding.
  - prepares the proposal for approval by the FISAIC General Assembly in the event of changes requiring additional funding
8. The Chairperson of the TC
- chairs the meetings of the TC and draws up the minutes,
  - sends the minutes to the FISAIC General Secretariat for distribution to all national associations.

## **Organisation, technical and legal regulations**

### **A Organiser**

1. the General Assembly of FISAIC
  - determines which applying national association will organise the next international visual arts exhibition under the patronage of FISAIC and
  - supports the application of the national association, if applicable
2. these exhibitions are usually organised every two years.

### **B Conditions of participation for national associations that are members of FISAIC**

1. All members of a national association affiliated to FISAIC are eligible to participate, provided they are not professionally active in the fine and/or applied arts.
2. National registration for participation takes place exclusively via the national association and under the conditions of these regulations. The national association - at the latest the organiser - will reject non-compliant registrations or entries.
3. By registering, the participant declares that his works will be shown for the first time at a FISAIC exhibition. A repeated presentation is excluded.
4. The year of creation of the exhibits may not be more than 4 years before the year of the exhibition (e.g. 2026 - 4 = 2022).

### **Conditions of participation for federations that are not affiliated to FISAIC**

1. In the interest of promoting FISAIC, an organiser may, in agreement with the FISAIC General Secretariat, also invite associations of cultural railway workers who are not members of FISAIC to participate in an exhibition.
2. The exhibits of these (guest-)organisations are excluded from the FISAIC competition. They can be judged in a guest category with the awarding of special prizes.

### **C Categories, technical and legal standards**

1. the participating works are categorised as follows:

**Category 1: Railway theme.**

All works on the subject of railways and railwaymen. Works of all fine art techniques on this theme are eligible for participation

**Category 2: Thematically free painting in opaque style,**

especially with oil and acrylic colours, oil pastels, pastel crayons, tempera colours, gouache colours, airbrush, spray and the like.

**Category 3: Theme-free painting in transparent (glazing) style**

especially watercolours - as well as works with transparent oil and/or acrylic paints, tempera colours, gouache colours inks and the like.

**Category 4: Theme-free mixed media**

categories 2 and 3, collages, 2-dimensional hanging upcycling art, 2-dimensional mosaics, wall textiles, Assemblage, glass painting and the like.

**Category 5: Theme-free graphic works**

such as drawings, relief printing of linocuts, woodcuts, lithographs, intaglio prints of etchings, prints of digital art (computer art) and the like.

**Category 6: Theme-free objects and installations**

Sculptures (removal of wood, stone or the like), plastic objects (application of metal, clay, plaster, plastic or the like), 3-dimensional upcycling installations, 3-dimensional mosaics and the like..

The list is not exhaustive.

With his application, the artist defines the category of his artwork

If the categorisation of an artwork is not clear, the TC will decide.

**D Technical and legal standards**

**Ready to hang**

All artworks that are presented hanging must be fitted with stable and pendulum-free hangers.

**Stable installation**

Three-dimensional works must stand securely in stable equilibrium.

**Maximum dimensions and weights**

1. Two-dimensional (hanging) exhibits may not exceed 100.00 x 100.00 cm in width x height. Framed works are measured at the outer edges of the frame. The depth of hanging exhibits may not exceed 20 % of the longest edge. These maximum dimensions also apply to the

overall dimensions (including the distances between the parts of the work) of multi-part two-dimensional works (diptychs, triptychs, tetraptychs, etc.)

2. Analogue to 1., three-dimensional (standing) exhibits may not exceed 100.00 x 100.00 x 100.00 cm in width x height x depth. The weight may not exceed 30.00 kg. These maximum limits also apply to the overall dimensions (including distances between the artwork parts) and total weight of multi-part three-dimensional artworks, e.g. groups of figures.
3. Groups of optionally assembled individual artworks are by definition not multi-part exhibits. They are categorised as individual exhibits according to their number and dimensions.
4. Artworks that exceed the aforementioned standards are excluded from participation.

### **Limited number of exhibits**

An artist can participate in two categories with a maximum of three exhibits per category.

### **Copyright**

1. Only artworks for which the author holds the copyright will be exhibited. In the event of an infringement in this respect, the author bears full responsibility.
2. Authors must label copies as such and have permission to publish them.
3. With the submission of the exhibits, each participating national association confirms that the authors hold the rights according to 1. and/or 2

### **Works of applied art**

The organiser may admit works of applied art in a separate category.

## **E Invitation to tender, factory photos, catalogue, labelling, shipping and return of the exhibits**

### **Invitation to tender**

1. No later than six months before the date of the exhibition, the organiser shall send the invitation to exhibit to all member associations of FISAIC and possibly to the organisations mentioned in point B.
2. Participating associations send the application (form no. 1) to the organiser at least 5 months before the exhibition.

### **Number and selection of works**

1. The organiser specifies the number of exhibits per participating national association according to the presentation capacity of its exhibition location.
2. The national selection of exhibits for the FISAIC exhibition is the responsibility of each participating national association. The exhibits should be selected by a jury in the same way as in section F.
3. 12 weeks before the start of the exhibition, the person responsible for the national association sends the digital list of exhibits to the organiser (form no. 3, EXCEL) as an attachment to the e-mail.

### **Photos of the exhibits, (artwork photos)**

1. Together with the list of exhibits, the person responsible for the national association sends the digital photos of the exhibits (artwork photos) in JPG format to the organiser.

2. The photo must reproduce the artwork true to the original without a passe-partout or frame. A resolution of at least 300 dpi horizontally and vertically (taken with a smartphone) is required for reproduction in the catalogue. Reflections and bevelled edges must be avoided absolutely.
3. For identification purposes, the JPG image file must be labelled with the author's number and that of his work as well as the title of the work.
4. The organiser will publish an exhibition catalogue / exhibition brochure using the photographs of the artworks, in which each exhibit and its author will be listed by name.
5. The organiser shall draw up an overall list of exhibits with at least the following detail:
  - Sequential numbering of the exhibits: Each author receives a guide number. This is separated by a dot from the consecutive number of his exhibit (01.2 is the 2nd exhibit of author number 1).
  - Names, first names of the authors, e-mail address and postal address if applicable
  - Title of exhibits
  - Category of exhibits
  - Techniques used
  - Values of the exhibits estimated by the author in EURO

### **Labelling**

1. The artwork must be labelled on the back or underside with the securely attached label (form no. 4).
2. The above regulations apply analogously to exhibits of applied art.

### **Shipping and return of exhibits**

3. The organiser determines when and where the exhibits must arrive (at the latest 3 weeks before the opening of the exhibition). Exhibits that do not arrive on time cannot be considered.
4. The sender shall pack the exhibits intended for the exhibition in suitable transport containers (e.g. wooden or aluminium boxes) according to their size. Form No. 3 must be enclosed in duplicate.
5. The transport containers must be carefully labelled with the correct address of the recipient. The label for the return shipment must be completed in full and enclosed in such a way that it can be found safely.
6. The sender shall ensure that the container is dispatched on time. The organiser monitors the arrival of the shipment and informs the sender in the event of delays.
7. The organiser shall return the exhibits in the transport containers to the sender not later than 4 weeks after the end of the exhibition.
8. The participating national associations bear their own transport and customs costs.

### **F Jury, members, evaluation procedure**

1. The organiser convenes the jury.
2. It must have at least 3 members who are recognised experts in the field of fine arts and have relevant experience.
3. The jurors must be named in the exhibition catalogue.
4. Members of the jury may not submit their own works.

## **Valuation procedure**

1. The judging and ranking of anonymised artwork photos as a pre-selection is the standard procedure. For this purpose, the organiser sends the image files and the list of exhibits to the jury members without the names of the authors.

If the artwork photos are of good quality, the final evaluation and ranking is also permitted.

2. The organiser will invite the jury to the exhibition venue in good time for the anonymous evaluation of the original exhibits. Judging must be carried out to the best of the organiser's knowledge and belief without time pressure. The exhibits and their numbering according to the list of exhibits must be clearly visible. The anonymity of the works must be guaranteed.
3. The organiser records the result of the jury. All jury-members sign.
4. The jury's decisions are incontestable.

## **G Competition prizes**

1. for each category listed under C, gold, silver and bronze medals may be awarded for the best 3 exhibits, as well as certificates for 4th to 10th place.
2. the jury alone decides on the ranking of the exhibits according to the best selection procedure. In a category, only the best of a maximum of 3 exhibits by one author can win a medal. Multiple placings are permitted in ranks 4 to 10.
3. all non-award-winning participants will receive a certificate of participation from the organiser.
4. special prizes, e.g. from third parties, are permitted. Prizes in kind donated by the organiser or third parties are to be awarded in the order of their sentimental and material value in conjunction with FISAIC medals and certificates.
5. applied art exhibits may be honoured with certificates of recognition.

## **H Matters of Liability**

1. The organiser and all participants treat the exhibits with all due care and, where possible, protect them from damage.
2. Neither FISAIC nor the organiser shall be liable for any loss or damage during transport or for the duration of the exhibition. Participating national organisations are advised to have their own shipments insured accordingly.

**... Exposition internationale des beaux-arts**  
**... International Exhibition of Fine Arts**  
**... Internationale Ausstellung Bildende Kunst**  
**Inscription / Registration / Anmeldung**

**Fiche n° 1 / Form No. 1 / Formular Nr. 1**



Pays:  
Country; \_\_\_\_\_

Nom de l'union nationale  
Name of the National Association \_\_\_\_\_

Nom du responsable:  
Name of the person responsible: \_\_\_\_\_

Adresse:  
Address : \_\_\_\_\_

Numéro de téléphone:  
Telephone number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Moyen de transport:  
Means of transport: \_\_\_\_\_

	Arrivée / Arrival / Ankunft	Départ / Departure / Abfahrt
Date / Date / Datum		
Heure / Hour / Stunde		

Adresse pour le retour du  
moyen de transport:

Address for the return of the  
means of transport:

Adresse für die Rücksendung  
des

Transportmittels: \_\_\_\_\_

\_\_\_\_\_

**... Exposition internationale d'arts plastiques**  
**... International Exhibition of Fine Arts**  
**... Internationale Ausstellung Bildende Kunst**  
**Liste des participants / List of participants / Teilnehmerverzeichnis**  
**Fiche n° 2 / Form No. 2 / Formular Nr. 2**



Pays / Country / Land: .....

1	Nom Name	Prénom First name Vorname	Date de naissance Date of birth Geburtsdatum	Exposant * Exhibitor Aussteller	Accompagnateur * Accompanis Begleiter	Chambre / Room / Zimmer		Partage chambre avec nom, prénom Shares room with surname, first name Teilt Zimmer mit Name, Vor- name	Prix en € Price in € Preis in €	Observations Remarks Bemerkungen
						simple* single Einzel-	double * double Doppel-			
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										

0 0 € -

\* Entrez un 1 dans le champ correspondant  
Enter a 1 in the corresponding field  
Eine 1 in entsprechendes Feld eintragen

Date / Date / Datum: .....

Nom et signature / Name and signature / Name und Unterschrift .....

... International Exhibition of Fine Arts  
 ... Internationale Ausstellung Bildende Kunst  
 Liste des participants / List of participants / Teilnehmerverzeichnis  
 Fiche n° 3 / Form No. 3/ Formular Nr. 3



Non. No. Nr.	Photo Photo Foto	Nom Name Name	Prénom First name Vorname	Titre de Title of the work Titel des Werkes	Catégorie Category Kategorie	Technique Technique Technik	Valeur en € Value in € Wert in €	Largeur x Hauteur en cm Width x Height in cm Breite x Höhe in cm
01.1								
01.2								
01.3								
02.1								
02.2								
02.3								
03.1								
...								

\* et poids des sculptures / and Weight of the sculptures / und Gewicht für die Skulpturen

(Format : A 6) **ETIQUETTE / LABEL / ETIKETT**

Fiche n° 4 / Form No. 3/ Formular Nr. 3

<b>... Exposition internationale des arts plastique</b> <b>... International Exhibition of Fine Arts</b> <b>... Internationale Ausstellung Bildende Kunst</b>		N° . / No. / Nr:
Pays / Country / Land:		
Nom et prenom de l'auteur + Adresse Firstname and Name + Adress Vor- und Nachname + Postanschrift		
Titre / Title / Titel		
Catégorie / Category / Kategorie		
Technique / Technique / technik		
Largeur x Hauteur en cm * Width x Height in cm * Breite x Höhe in cm *	kg	
Valeur	EURO	

\*et poids des sculptures / and Weight of the sculptures / und Gewicht der Skulpturen

<b>... Exposition internationale des arts plastique</b> <b>... International Exhibition of Fine Arts</b> <b>... Internationale Ausstellung Bildende Kunst</b>		N° . / No. / Nr:
Pays / Country / Land:		
Nom et prenom de l'auteur + Adresse Firstname and Name + Adress Vor- und Nachname + Postanschrift		
Titre / Title / Titel		
Catégorie / Category / Kategorie		
Technique / Technique / technik		
Largeur x Hauteur en cm * Width x Height in cm * Breite x Höhe in cm *	kg	
Valeur	EURO	

\*et poids des sculptures / and Weight of the sculptures / und Gewicht der Skulpturen